



Republic of the Philippines  
Province of Samar  
Municipality of Sta. Margarita, Samar



**OFFICE OF THE MUNICIPAL MAYOR**

**Executive Order No. 05  
Series of 2021**

**AN ORDER ORGANIZING THE LOCAL VACCINATION OPERATIONS CENTER OF THE MUNICIPALITY OF STA. MARGARITA, SAMAR, ITS FUNCTIONS AND FOR OTHER PURPOSES.**

**WHEREAS**, the national government through the leadership of the National Task Force Against COVID-19 (NTF), is tasked to coordinate the implementation of a whole-of-government, a whole-of-society approach to defeat the COVID-19 pandemic;

**WHEREAS**, a key pillar of the NTF is the Vaccine Cluster in-charge of securing safe and effective vaccines for the country and ensuring that every Filipino has access to the vaccine;

**WHEREAS**, DILG Memorandum Circular No. 2021-019, providing for Guidelines on the Implementation of Demand Generation and Communication Activities In Support to the National COVID-19 Vaccine Deployment Plan, including the organization of the Local Vaccination Operations Center;

**NOW, THEREFORE, I, GEMMA P. ZOSA**, Municipal Mayor of the Municipality of Sta. Margarita, Samar, by the powers vested in me by law, do hereby promulgate the **ORGANIZATION OF THE LOCAL VACCINATION OPERATIONS CENTER** of this Municipality.

**Section 1. Composition.** The Local Vaccination Operation Center shall compose of various teams, namely:

Chairperson: **HON. GEMMA P. ZOSA**  
*Municipal Mayor*

Co-chair: **NESTOR A. CAILO, MD**  
*Municipal Health Officer*

**GRETCHEN MAE D. CORRALES**  
*MLGOO*

Members: **ENGR. GARY DIEGO C. TEATRO**  
*Municipal Building Officer-Designate*  
Head Planning, Campaign Management, and  
Technical Team

**LETECIA R. DIONGON**

*Municipal Treasurer*

Head Finance, Cold Chain and Logistics Team

**ELSA M. MANLOLOYO**

*Municipal Administrator*

Head Coordination Team

Head Vaccine, Safety, Surveillance, and Response Team:

**ENGR. ALEXIS R. OBONG**

*MDRRMO-Designate*

**PMAJ REYNALDO L ROLLO**

*Chief-of-Police*

**SINSP VICTOR C YGBUHAY**

*Municipal Fire Marshal*

Head Composition of the Communication, Advocacy, and Partnership Team:

**LORENZO C. LATIGO**

*LSI/ROF-Desk Officer*

**HON. NELIA A. DESCALLAR**

*LIGA President*

**Section 2. Functions of the Local Vaccination Operation Center (VOC).**

The Local Vaccination Operation Center shall have the following functions, as may be applicable:

- a. Oversee the operations of the various Teams and ensure the implementation of the National Vaccination Program and its related policies;
- b. Receive reports and address concerns of the Local Health Office;
- c. Settle issues of the various VOC Teams;
- d. Provide feedback and provide a recommendation to the reporting VOC Team;
- e. Conduct regular meeting three (3) months before the vaccination activity, and as often as necessary;
- f. Submit readiness assessments regularly to the overseeing VOC;
- g. Operate for twenty-four (24) hours in a week during the campaign period;
- h. Submit daily bulletin detailing coverage, refusals and deferrals, Adverse Event Following Immunizations (AEFI) and Adverse Event of Special Interests (AESI) monitored; and
- i. Conduct a program implementation review and submit the final coverage report.

**Section 3. Separability Clause.** If for any reason, any part or provision of this Order is declared invalid or unconstitutional, any part of or provision, not affected thereby shall remain in full force and effect.

**Section 4. Effectivity.** This Executive Order shall take effect immediately.

**DONE** this 18<sup>th</sup> day of March 2021 at Sta. Margarita, Samar.



  
**GEMMA P. ZOSA**  
Municipal Mayor

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